FEB 24 1997

IN REPLY
REFER TO   AQOC

MEMORANDUM FOR COMMANDERS, DCMC CONTRACT ADMINISTRATION
OFFICES

SUBJECT: DCMC Memorandum No. 97-24, Progress Payment Withhold Module of the
Executive Information System (EIS) (POLICY)

This is a POLICY Memorandum. It expires upon implementation. Target Audience: All
Administrative Contracting Officers, Contract Administrators, and Operations Group Chiefs.

DCMC-AOS letter dated November 19, 1992, subject: Defense Contract Management
Command Executive Information System, advised Defense Contract Management Districts of
the deployment of the EIS Progress Payment Withhold (PPW) module, and directed that
Contract Administration Office (CAO) personnel be trained in the use of this module. This
module was created to report all progress payment withholds on ACAT I and II programs, and
any withhold over $5 million on non-ACAT I/II contracts.

The PPW module is no longer required for EIS purposes. Although it is recognized that
most CAOs have not input data into the PPW module recently, contract administration office
personnel should be instructed to discontinue inputs to it, effective immediately. Information on
progress payment withholds which impact program performance, or are above $5 million, should
be submitted via the Bellringer reporting system in accordance with DLAD 5000.4, Contract
Management (One Book).

Questions regarding this memorandum should be referred to Timothy Frank, Contract
Payment and Business Practices Team, (703) 767-3431, or e-mail: tim_frank@hq.dla.mil.

ROBERT W. DREWES
Major General, USAF
Commander